



Quick Guide for Suppliers

*SAP Ariba Business Network (Ariba Network)
Subscription Request and Support Channels*



The purpose of this guide is to bring together in a single document the key information for subscription request and support channels to SAP Business Network (Ariba Network).

The enrollment in SAP Business Network for invoicing and order transactions with Petrobras requires that the supplier already has a business relationship with the company and, therefore, already has their registration in our internal systems.

Quick Guide

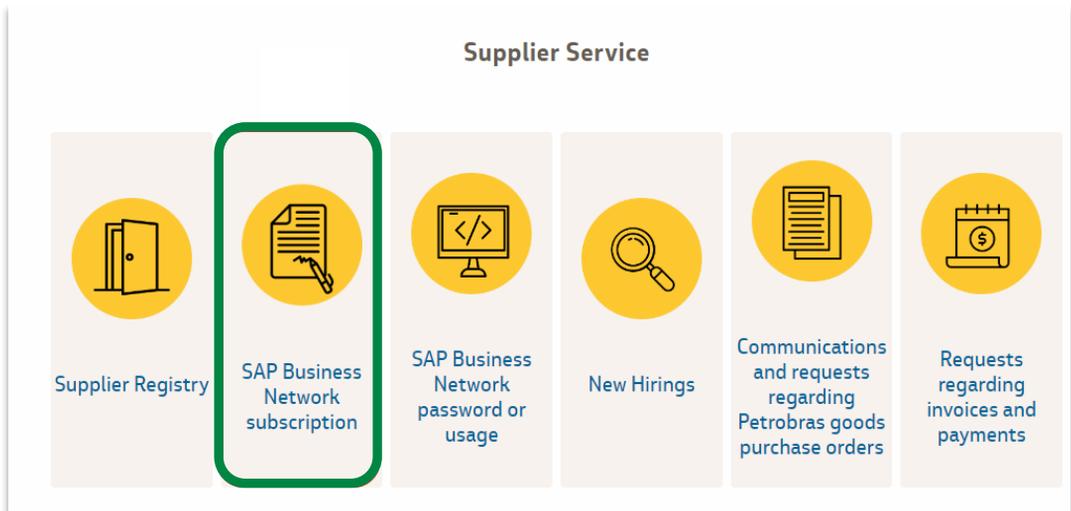
SAP Ariba Network Subscription Request

You have 3 ways to request your membership to the SAP Ariba Business Network:



VIA WEBSITE

1. Access the link: [Supplier Service](#)
2. Click on the option – **SAP Business Network subscription**.



3. The screen with the **Form** will be loaded as shown in the image below:

Populate all required fields and click **Submit**. We will respond to your request by email or phone.

First Name: *

Last Name: *

Company: *

Ariba Network ID:

Tax ID: *

Preferred Contact Method: *

Phone Number: *

Email: *

Requested Language: *

Question Category: *

What is your question?: *

4. Fill in all the requested data and submit the form. The SAP team will contact you to begin the process of joining the SAP Business Network (Ariba Network).

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SAP Ariba Network Subscription Request



CONTACT VIA CHAT:

Supplier Service

Clarify doubts about your registration and how to participate in hiring processes. If you are already a supplier, ask questions about how to receive orders, schedule your deliveries, inform invoices, among other matters.

Virtual Assistant

If you want to be our supplier goods and services, learn more about our registry and SAP Business Network subscription
If you are already a supplier, learn more about purchase orders, meeting quality requirements, payments and more. If you are having problems with orders for goods, payments or invoices and cannot find a solution, register a request.

Assistente Virtual (Assistant)

Petrobras

We recommend accessing [Petrobras Corporate Services Platform]
(<https://petrobras.service-now.com/cse?id=search&category=789d779f1b62919cd3260f6be54bcbbc>)

Does this answer answer what you needed?

NO

Select the desired option:

Ask another question

Open an incident

Talk to Analyst

Powered by Lyria

Escreva uma mensagem...

Supplier Service

When an analyst assists you, they will send your data to the SAP team. The SAP team will then contact you to begin the process of joining the SAP Business Network.



CONTACT VIA PHONE:

Dial +55 21 3876-7070

Portuguese - press "1"

English - press "2"

Supplier Petrobras - press "1"

If you aren't a Supplier Petrobras - press "2"

If you already joined - Type "1"

If you didn't join SAP Ariba Petrobras yet- press "2"

To return to previous menu - press "0"



If you already have an account on the SAP Business Network Portal (SAP Ariba), you need to link it to your Petrobras account. To do this, simply indicate the ANID of that account in the membership form and select "Integrate Customer". A SAP enrollment agent will contact you to complete the process.

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SAP Ariba Network Support Channels

1

Contact via Phone

Phone: + 55 21 3876-7070

Option 2 - English

2

Supplier Service Portal

Link - [Petrobras Corporate Services Platform](#)

Click the button "External Access – Vendor"

3

Attendance via Chat

Link - <https://canalfornecedor.petrobras.com.br/en/supplier-service/#>

4

Help Center SAP

Link - [Help Center SAP Ariba](#)

5

Petrobras Supplier Training Portal

Link - [Petrobras - Supplier Information Portal \(ariba.com\)](#)

For more information please access the Petrobras Supplier Channel
<https://canalfornecedor.petrobras.com.br/en/>

