



ABBOTT REMIT & ORDER ADDRESS MAINTENANCE FORM

THIS IS A FILLABLE FOR - NOT HAND WRITE

1. TICK "PERSONALLY IDENTIFIABLE INFORMATION ATTESTATION BOX ON THE RIGHT SIDE OF THIS FORM >>>
2. SAVE TO YOUR LOCAL COMPUTER FOLDER AND THEN UPLOAD TO ABBOTT SUPPLIER REGISTRATION IN ARIBA
3. ONE UPDATE PER FORM - MULTIPLE FORMS CAN BE SUBMITTED
4. REQUIRED FIELDS INDICATED BY RED BORDER
5. PROVIDE REMITTANCE AND ORDERING ADDRESS ONLY IF DIFFERENT FROM THE ADDRESS ON YOUR ABBOTT ARIBA ACCOUNT

Personally Identifiable Information Attestation	
I CONFIRM I HAVE NOT PROVIDED PERSONALLY IDENTIFIABLE INFORMATION	
DATE	

REQUESTOR NAME		TELEPHONE	
REQUESTOR EMAIL			
ARIBA NETWORK ID (ANID) (FROM ARIBA SYSTEM)			
VAT OR TAX ID		VAT/TAX ID COUNTRY	

HELP US IDENTIFY THE ACCOUNT YOU WOULD LIKE UPDATED: PLEASE PROVIDE CURRENT REMITTANCE OR ORDERING ADDRESS INFO (IF KNOWN)			
COMPANY NAME			
CORPORATE STREET ADDRESS OR PO BOX ADDRESS		UNIT, SUITE, OR FLOOR	
CITY		REGION / PROVINCE OR STATE	
POSTAL CODE		COUNTRY	

REMITTANCE ADDRESS			
ADD REMITTANCE DETAILS EXACTLY AS THEY WILL APPEAR ON THE INVOICE - Capitalization and punctuation apply, as well as number of lines in the address			
COMPANY NAME			
DBA OR SUBSIDIARY IF APPLICABLE			
STREET ADDRESS OR PO BOX			
STREET LINE 2 If needed			
STREET LINE 3 If needed			
CITY			
PROVINCE OR STATE	POSTAL CODE	COUNTRY	
Accounts Receivable EMAIL ADDRESS for AR questions	AR CONTACT TELEPHONE		

ELECTRONIC PAYMENTS / WIRE TRANSFERS (If applicable)							
BANK INFO	BANK NAME			BANK ADDRESS			
	BANK COUNTRY		CITY		PROVINCE / REGION / STATE		
Is new banking in addition to existing banking details or should it replace existing banking?		REPLACE BANKING		ADDITIONAL BANKING		IS THIS BANKING IS FOR A SINGLE CURRENCY?	CURRENCY
This section for all countries EXCEPT Canada				This section for CANADIAN BANKING INSTITUTIONS Only			
ACCOUNT HOLDER NAME				ACCOUNT HOLDER NAME			
BANK ROUTING NUMBER				ACCOUNT NUMBER			
ACCOUNT NUMBER				INSTITUTION NUMBER*	*Please include a zero before your 3 digit Bank Institution Number		
IBAN (If Applicable)				TRANSIT NUMBER			
SWIFT CODE If applicable				SWIFT CODE			

NEW INFO FOR ORDERING ADDRESS			
COMPANY NAME			
DBA OR SUBSIDIARY IF APPLICABLE			
STREET ADDRESS			
STREET LINE 2 If needed			
STREET LINE 3 If needed			
CITY			
REGION / PROVINCE OR STATE	POSTAL CODE	COUNTRY	
PO TRANSMISSION EMAIL ADDRESS		PO FAX NUMBER If applicable	

SAVE TO YOUR LOCAL COMPUTER FOLDER AND THEN UPLOAD TO ABBOTT SUPPLIER REGISTRATION IN ARIBA

RADA ver June2023