

**How can a supplier access an RFP?**



# How can a supplier access an RFP?



Supplier can access an RFP in two ways via the invitation email sent from Lilly or by logging into their SAP Business Network account :

- 1. Go to the SAP Business Network Supplier Login Page SAP Business Network Supplier Login Homepage and Login under account administrator account.
- 2. OR Select ‘Click Here’ on Invitation Email sent from Lilly user.

SAP Business Network

Supplier Login

User Name

Password

Login

Forgot Username or Password

New to SAP Business Network?

Register Now or Learn More

SAP Spend Connect Live 2023 is coming to Vienna

SAP Spend Connect Live

SAVE THE DATE

Registration is open! Engage with our global SAP Leadership and hear from inspirational customer speakers. Take advantage of our Early Bird pricing by July 28th! Register now!

Learn More

SAP Ariba

Welcome, [redacted]

Lilly - TEST has invited you to participate in the following event: RFQ576-Test\_IT\_Services. The event starts on Wednesday, May 31, 2023 at 1:20 PM, Irish Summer Time and ends on Wednesday, June 7, 2023 at 11:59 PM, Irish Summer Time. As part of our interaction, we may collect Personal Information from you or your colleagues, including name and business contact information in accordance with our [Third Party Provider Privacy Notice](#).

[Click Here](#) to access this event. You must register on the Ariba Commerce Cloud or log in using your existing Ariba Commerce Cloud account username and password before you can access this event.

NOTE: This link is only valid for 30 days. Make sure to register on the Ariba Commerce Cloud before the link expires. After you register on the Ariba Commerce Cloud, you can no longer use this link.

If you have questions about this event, contact [redacted] via telephone at [redacted] or via e-mail at [ariba\\_buying@lists.lilly.com](mailto:ariba_buying@lists.lilly.com).

If you do not want to respond to this event, [Click Here](#). You must register on the Ariba Commerce Cloud or log in using your existing Ariba Commerce Cloud account username and password before you can indicate that you do not want to respond to this event.

We look forward to working with you!

Thank You,

Lilly - TEST

Lilly - TEST sourcing site, Event Doc710409797: RFQ576-Test\_IT\_Services, Realm: lilly-T, Message ID: MSG79313381, [Click Here](#)

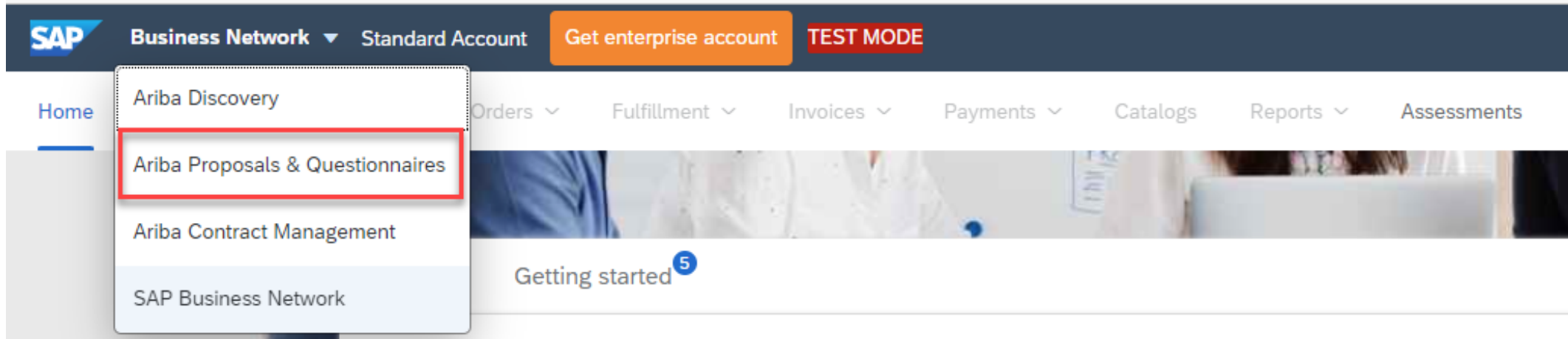
Ariba, Inc. 3420 Hillview Ave, Palo Alto, CA 94304, USA

[Data Policy](#) | [Contact Us](#) | [Customer Support](#)

# How can a supplier access an RFP?



3. Click 'Business Network' and select 'Ariba Proposals & Questionnaires'



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- 4. Confirm 'Lilly' is visible on the top banner as outlined in red below.
- 5. Sourcing Events will be listed under 'Completed' 'Open' and 'Pending Selection' depending on their status.
- 6. Click the dropdown arrow next to 'Status' for list of RFx events.
- 7. Click on the project name to open the project.

LILLY - TEST

There are no matched postings.

Welcome to the Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

Lilly

Home

Events

Title	ID	End Time ↓	Event Type	Participated
► Status: Completed (147)				
▼ Status: Open (2)				
RFQ587-Test_08.06.2023	Doc719006240	6/15/2023 11:59 PM	RFP	No
Test_02.02.2023	Doc609703681	Not Available	RFP	No
► Status: Pending Selection (73)				

Registration Questionnaires

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8. Participant can select one of two options depending on the interest in the Sourcing Event ‘Intend to Participate’ or ‘Decline to Participate’.

Desktop File Sync

Doc719006240 - RFQ587-Test\_08.06.2023

Time remaining

7 days 07:39:24

You must decide whether or not you intend to participate in this event.

Download Content

Intend to Participate

Decline to Participate

Print Event Information

All Content

Name ↑

Price

Extended Price

Quantity

Total Cost

▼ 1 Contact Details

1.1 Contact Name

1.2 Contact Email Address

▼ 2 RFQ Documents

2.1 Please attach a filled out and signed Work Order here

2.2 Please attach supplemental information as a single PDF document here

▼ 3 Project Details

\$0.00 USD

Event Overview and Timing Rules

Event Type: RFP

Publish time:

Response start date:

Due date:

Currency: US Dollar

Commodity: 240-05:Systems Integration and IT Consulting 240-05

Regions: USA United States

# How can a supplier access an RFP?



- 9. Tick the box of the respective line item.
- 10. Click 'Confirm Selected Lots'.
- 11. Fill out the mandatory field.
- 12. Select 'Save Draft' to save your response and submit later or 'Submit Entire Response' to send the submit your bid.

NOTE: Attachments sent by Lilly are located under "References" at the bottom of the RFP page.

Ariba Sourcing

Company SettingsAndrew HfiesonFeedbackHelp

Desktop File Sync

Time remaining  
10 days 09:18:18

Console

Doc

Event Messages  
Response History  
Response Team

▼ Checklist

1. Review Event Details

2. Select Lots/Line Items

3. Submit Response

All Content

Name ↑	Price	Extended Price	Quantity	Total Cost
▼ 1 Pricing Template				
1.1	*			
1.2				
1.3	✖ Attach a file			
1.4	Attach a file			
▼ 2 Terms				
2.1 Payment Terms	Buyer-specified payment terms.			\$0.00 USD
2.2 Comments				
2.3 Ship To				
2.4				\$0.00 USD
▼ 3 Items				

(\*) indicates a required field

Submit Entire Response

Update Totals

Save draft

Compose Message

Excel Import

Additional information

References

(\*) indicates a required field

Thank you

*Lilly*