

How to link user Ariba Accounts

Linking User Accounts



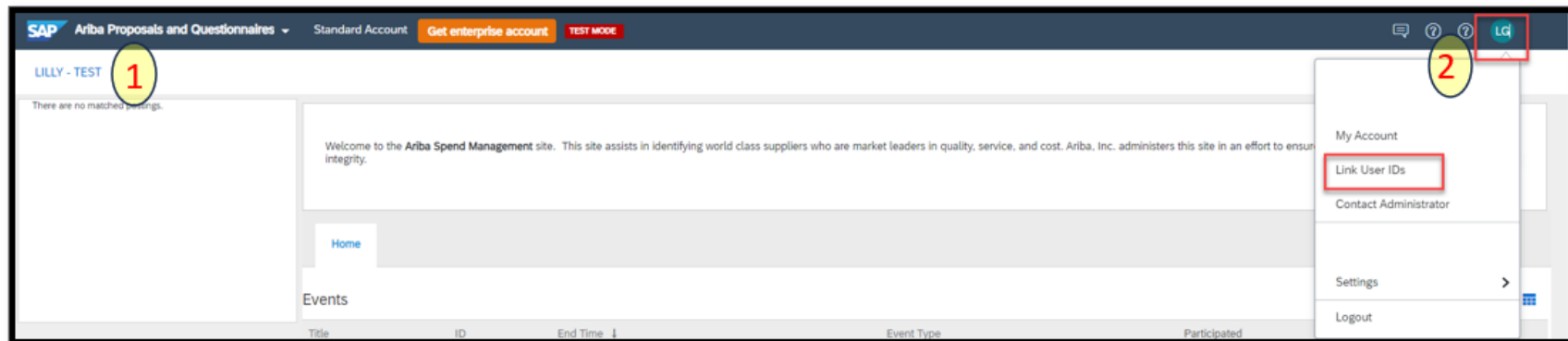
IF YOU HAVE MULTIPLE USER ACCOUNTS, YOU CAN LINK YOUR USER IDS TOGETHER

1. LOG INTO YOUR Ariba NETWORK ACCOUNT
2. SELECT YOUR INITIALS AND THEN “LINK USER IDS”
3. ENTER YOUR USERNAME AND PASSWORD OF ANOTHER ACCOUNT YOU WANT TO LINK AND PRESS “LINK ACCOUNTS”

IF YOU CLICK ON “SWITCH ACCOUNTS” YOU CAN SEE ALL YOUR ACCOUNTS WHICH ARE LINKED

NOTE: EACH ENTITY YOU WANT TO LINK HAS TO BE REGISTERED IN THE Ariba PLATFORM. YOU WILL NEED TO LOGIN TO THE Ariba NETWORK FOR EACH ENTITY IN ORDER TO BE ABLE TO LINK YOUR ENTITY.

BE ABLE TO LINK YOUR ENTITY.



Enter the username and password of another account to which you want to link.

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Username: *

Password: *

[Link accounts](#)

Lilly