



February 4th 2026

Dear Valued Supplier,

G3 Enterprises has selected the SAP Business Network as our standard procurement platform for conducting electronic transactions with our suppliers. As a valued partner, we invite you to join us in this digital transformation by exchanging purchase orders and submitting invoices electronically through the SAP Business Network.

There are two available options for invoice submission, outlined below.

Option 1 – SAP Business Network (Preferred Method)

If you already transact through the SAP Business Network, please submit all invoices via the Network.

If you do not currently have an account or do not have an active relationship with G3 on the SAP Business Network, our team will assist you with the setup process. Please contact SupplierSuccess@G3Enterprises.com for support.

Option 2 – Non-SAP Business Network Invoice Submission

If you choose not to use the SAP Business Network, invoices may be submitted using the methods below:

- **Invoices with Purchase Orders beginning with “45...”**
Email invoices and statements to AP870@G3Enterprises.com.
- **Non-PO invoices or invoices with Purchase Orders beginning with “800...”**
Email invoices to G3APIInvoiceSubmission@G3Enterprises.com.
Please note that this inbox is not monitored. It is AI-driven and can process only one PDF invoice per email. Do not submit the same invoice more than once, as duplicate submissions may delay payment.
Statements or account-related inquiries should be sent to AccountsPayable@G3Enterprises.com.

If you have any questions, please contact us at **1-800-321-8747**, then select **Option 3 > 2**.

Sincerely,

G3 Accounts Payable