Supplier Training

Order Confirmations

Change One Line

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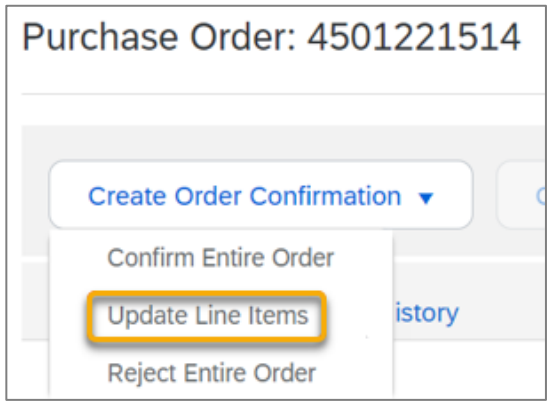
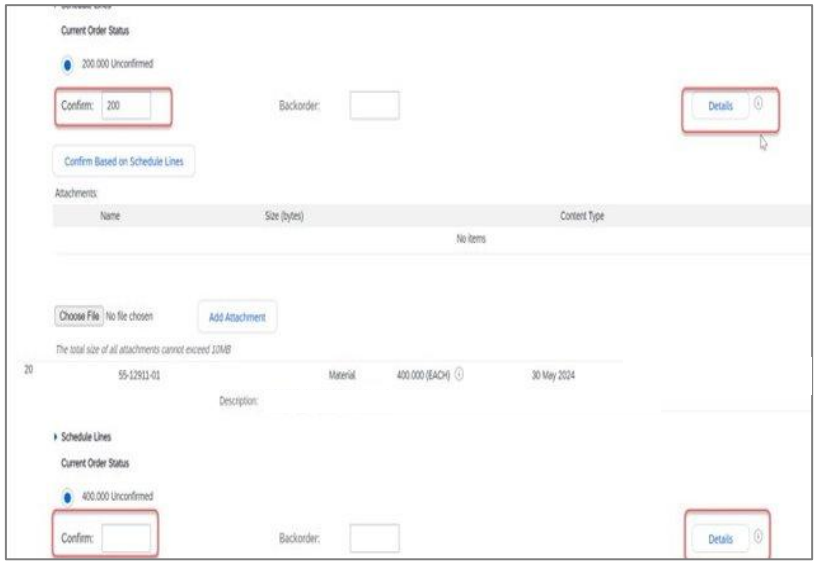
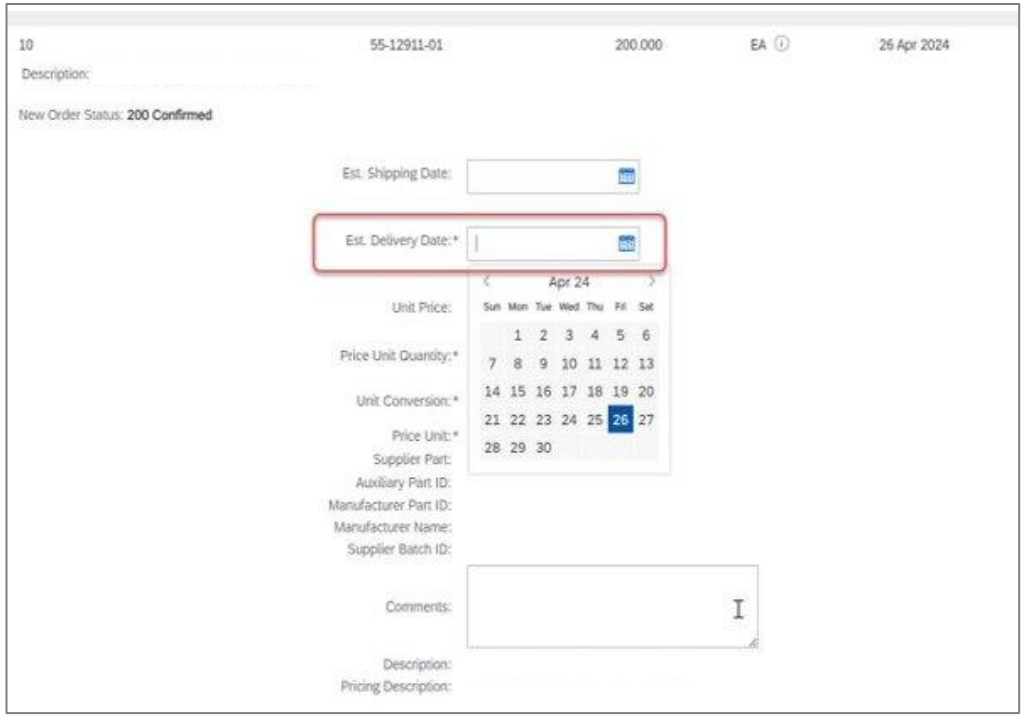
How to confirm a purchase order with changing one line?

1. Select Update Line Items while creating the order confirmation



2. Confirm quantity for each line and add delivery date by clicking on the Details one by one





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