

Dear Valued Halliburton Supplier,

Halliburton has begun a transformation to improve our Source-to-Pay processes. A key component of this initiative is the adoption of the SAP Ariba platform, which includes transacting with our suppliers on the Ariba Network. This project also includes implementing the Strategic Sourcing, Contract Management, Procure-to-Pay, Spend Analysis, and Supplier Lifecycle Performance modules. Our objectives include faster sourcing projects, shorter cycle time for contracts, and more effective buying capabilities.

### **What this means for you**

Halliburton is asking our suppliers to utilize the Ariba Network so we can transact more efficiently for receiving purchase orders, invoice submission, and order acknowledgement. Accordingly, Halliburton will be conducting the following activities to help you transition to the new system:

- A Halliburton Supply Chain representative will be in contact with you to discuss this transition, provide a more detailed timeline of activities, and answer any questions you may have.
- Following that discussion, an Ariba representative will reach out to begin your enablement on the Ariba Network.

### **Ariba Account Options**

Ariba has various account options, ranging from [no-cost to a multi-level subscription](#) account. The account options offer you the flexibility to choose the model that best fits your business needs. Please visit the Ariba site hyperlinked above to learn more.

### **Next Steps**

Please confirm that your company's contact information is accurate by completing this [online form](#). If there are any additional resources within your organization we should contact, please add them accordingly.

### **Contact Information for Questions**

If you have specific questions, you may contact us at [SupplierEnablement@halliburton.com](mailto:SupplierEnablement@halliburton.com). If you are ready to transition to the Ariba Network and would like to be part of the early adopters, please indicate this in the [online form](#) or send us a message.

Halliburton recognizes this is a change for you and wants to thank you in advance for your support. We are committed to doing everything we can to make this transition as easy as possible. We look forward to the new efficiencies that these changes will bring to the Source-to-Pay processes, for both Halliburton and for our valued suppliers.

Sincerely,

Halliburton Supplier Enablement Lead