

# Ariba Network

## Other SCC Collaboration Guides

Baker Hughes 

# Content

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1. Introduction
2. Mass PO confirmation via Excel Upload
3. Forecast – for SCC enabled suppliers – [On Future Roadmap](#)
4. Quality Notifications - [On Future Roadmap](#)

## Please Note:

Not all Baker Hughes Entities allow for these features. If the feature is not available, then the Baker Hughes entity does not allow for this feature.



# Introduction

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## Procure-to-Pay Process

Dear Valued Supplier,

- This document contains training for your organization around Mass purchase orders upload, Forecasting and Quality Notifications with Baker Hughes Entities that are live on Ariba and allow for these features

Interacting with and transmitting invoices through the Ariba Network will soon be required to conduct business with Baker Hughes (including legacy GE Oil and Gas entities). All standard accounts are offered for free. Additionally, for most suppliers there are NO fees associated with the Baker Hughes buyer relationship. To confirm, contact [Supplier.Enablement@bakerhughes.com](mailto:Supplier.Enablement@bakerhughes.com).

If you are currently using the iSupplier portal for any of the below:

- Request for Quotations (RFQ) Process
- Document Sharing (Bill of Material/ Quality & Standard Documentation)
- Order management (PO Confirmation / Date management)

Please continue using iSupplier. **This Initiative will only impact Electronic Invoicing**





# Create Order Confirmation: Mass PO confirmation via Excel Upload

You can use an Excel template to upload a batch order confirmation.

1. Logon to supplier Ariba Network (<https://service.ariba.com/SCMSupplier.aw>) with your credentials.
2. Go to Upload/Download > Uploads menu option and click the Upload button.
3. Use template for uploading bulk order confirmation that is on Ariba Network Supplier Information Portal. Check OC File Format slide to check the batch order confirmation file format and requirement.
4. In the Upload File popup, enter a Name for upload, select Order Confirmation from the Type dropdown, select the Customer, select the file to upload, and click Upload.
5. Check OC File Format slide to check the batch order confirmation file format and requirement

The screenshot displays the Ariba Supply Chain Collaboration web application. The top navigation bar includes links for HOME, INBOX, OUTBOX, QUALITY, PLANNING, CATALOGS, and REPORTS. The 'UPLOAD/DOWNLOAD' link is highlighted. Below this, there are tabs for 'Jobs', 'Downloads', and 'Uploads', with 'Uploads' being the active tab. A 'Search Filters' section is visible. Below the filters, there is a table titled 'Uploads' with columns: Name, Type, Last Uploaded, Last Uploaded By, Status, File, and Log. The table currently shows 'No uploads found.' At the bottom, there are two buttons: 'Upload' and 'Refresh Status'.

Name	Type	Last Uploaded	Last Uploaded By	Status	File	Log
No uploads found.						

# Create Order Confirmation: Mass PO confirmation via Excel Upload ... continued

4. In the Upload File popup, enter a Name for upload, select Order Confirmation from the Type dropdown, select the Customer, select the file to upload, and click Upload.

Ariba Supply Chain Collaboration

HOME INBOX

Jobs Downloads

Search Filters

Uploads

Name

Upload File

\*Name: OC\_5051138504

\*Type: Order Confirmation

\*Customer: GE Oil and Gas Operations, I

File: Choose File OC\_TEST\_06...\_40\_0.xlsx

Download templates

Upload Cancel

5. Click Refresh Status to check the processing status. If the status is 'Completed', the upload is successful.

HOME INBOX OUTBOX QUALITY PLANNING CATALOGS REPORTS UPLOAD/DOWNLOAD MESSAGES CSV Documents Create

Jobs Downloads Uploads

Search Filters

Uploads

Name	Type	Last Uploaded	Last Uploaded By	Status	File	Log
OC_5051138810_4	Order Confirmation	6 Jun 2019 7:43:27 AM	Tester Seven	Completed		

Upload Refresh Status

# Create Order Confirmation: Mass PO confirmation via Excel Upload ... continued

If the status is 'Failed', the upload is unsuccessful. Then, download the log file to check the for the root cause of issue. Check the slide on Common Upload Errors to learn more about failures. Once the issue is identified, fix the issue and reload the file by following the steps (2-4) again.

Uploads

Name	Type	Last Uploaded	Last Uploaded By	Status	File	Log
OC-5051138810-5	Order Confirmation	6 Jun 2019 9:29:10 AM	Tester Seven	Failed	<a href="#">↓</a>	<a href="#">↓</a>

[↶](#) [Upload](#) [Refresh Status](#) [Link to download log file](#)



# Order Confirmation (OC) File Format Requirements

## Batch Order confirmation file format with column requirement and sample values

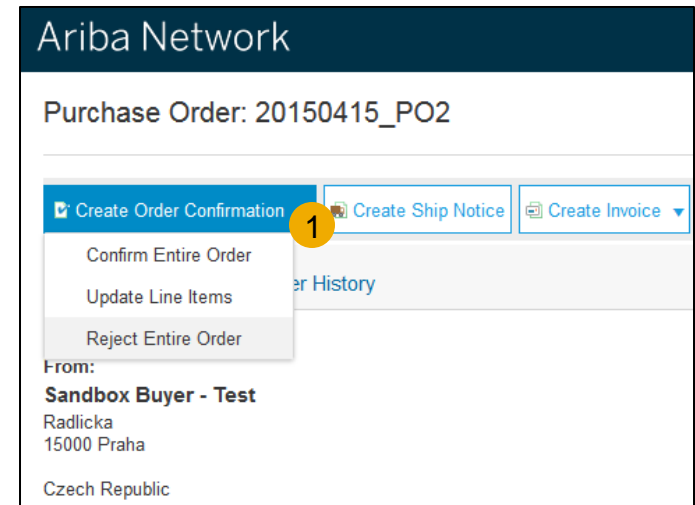
Column Name	Required / Optional	Sample Value	Comments
Confirmation Number	Optional	OC-5051138154	Order confirmation ID. If not entered, system creates a random #. E.g., OC-1559830582373
Order Number	Required	5051138154	Purchase order ID
Order Version	Optional		Leave it blank
Order Date	Required	18 Apr 2019 12:40:29 AM	Purchase order date; format: DD MMM YYYY hh:mm:ss AM/PM
Shipping Currency	Optional	USD	Shipping currency
Shipping Money	Optional	2	Estimated shipping cost
Tax Currency	Optional	USD	Tax currency
Tax Amount	Optional	3	Tax amount
Comment	Optional	NA	Comments about the order confirmation
Item Line number	Required	10	Purchase order line number for the item
Item Type	Required	accept	Order confirmation type for the item ( <b>accept</b> or <b>detail</b> or <b>backordered</b> or <b>reject</b> ). For Price change (variance), the item type should be <b>detail</b>
Item Supplier Part ID	Optional	000004043-658-0000	Supplier Part ID
Item Customer Part ID	Optional	100004	Customer Part ID
Item Revision Level	Optional		Leave it blank
Item Quantity	Required	1	Item quantity
Item Unit Of Measure	Required	EA	UN/CEFACT unit of measure code; for example, EA for each or PK for pack
Item Delivery Date	Optional	01 Jul 2019	Item delivery date; format: DD MMM YYYY
Item Shipment Date	Optional	24 Jun 2019	Item shipment date; format: DD MMM YYYY
Item Unit Price Amount	Optional	18	Item Unit Price
Item Unit Price Currency	Optional	USD	Item Price Currency
Item Shipping Currency	Optional	USD	Item shipping currency
Item Shipping Amount	Optional	2	Item shipping cost
Item Tax Currency	Optional	USD	Item tax currency
Item Tax Amount	Optional	3	Item tax amount
Item Comment	Optional / Required	Updated line price	Comments about the confirmation for an item. Item Comment are required when an order confirmation line item has changes (like Price update)
Item Supplier Batch Number	Optional	1	Item supplier batch ID

# Common Upload Errors

#	Error	Reason
1	Value 5/9/19 for Field Order Date of type DateTime in row 5 has invalid format	This error is due to the invalid date. Order Date field value should have the valid date format. Valid format: DD MMM YYYY hh:mm:ss AM/PM (18 Apr 2019 12:40:29 AM)
2	Value 7/9/19 for Field Item Delivery Date of type Date in row 5 has invalid format	This error is due to the invalid Item Delivery Date. Item Delivery Date field value should have the valid date format. Valid format: DD MMM YYYY (01 Jul 2019)
3	OC-4: orderDate 2019-04-17T21:40:29-07:00 in OrderReference element does not match the original orderDate 2019-04-18T09:14:29-07:00 in PO.	Order Date should exactly match the order date (with timestamp) when the order got created on Ariba Network
4	Comments are required when an order confirmation line item has changes for line 10.	When the Item Type is 'Detail' and has line item price updates, then Item Comments are required to be entered
5	Invalid type (accept) for item with price. It should use type (detail) instead. Related to order 5051138810 in line number 10 - Field itemUnitPriceAmount.	When there is line item Price change (variance), the item type should be detail. If the line item type is other than detail, system throws this error
6	The quantity for line item 10 falls outside the range (0 - 300.00) allowed by the buyer.	0% tolerance set for quantity variance. Suppliers are not allowed to increase the quantity than what is requested on the PO.
7	Mapping failure: There is more than one current order with number (5051138504) for line number 10.	Due to a system issue, if there is more than 1 PO with same PO # on AN then system throws this error. Mostly, this is a rare system error and the data needs to be corrected to proceed further
8	No valid data found in uploaded document. Make sure you entered correct values.	If the file is uploaded without any data (only header), system throws this error during upload

# Create Order Confirmation: DO NOT Reject Entire Order

1. **DO NOT Reject Entire Order** – if there is something wrong other than a price or date change, contact the buyer to get a corrected Purchase Order



The screenshot displays the Ariba Network interface for a Purchase Order (PO) with ID 20150415\_PO2. A dropdown menu is open for the 'Create Order Confirmation' button, which is highlighted with a yellow circle containing the number '1'. The dropdown menu lists three options: 'Confirm Entire Order', 'Update Line Items', and 'Reject Entire Order'. The 'Reject Entire Order' option is highlighted in grey. Below the dropdown menu, the 'From:' field is visible, showing the address: 'Sandbox Buyer - Test', 'Radlicka', '15000 Praha', 'Czech Republic'. Other buttons visible in the interface include 'Create Ship Notice' and 'Create Invoice'.

# Create Order Confirmation: Update Line Items

1. If you need to change something on a specific line i.e., price or delivery date **click** on Create Order Confirmation and **Select** Update Line items

## Update Line Item Field Definitions:

- **Confirmation #** – any number you use to identify the order with i.e., your internal sales order.
- **SKIP the Shipping and Tax Information** and scroll down to view the line items. DO NOT enter information in these fields.
- **Confirm box** – This is where you enter the QTY you are confirming and indicates that you have received the order and will ship this QTY.
- **Backorder box** – DO NOT USE
- **Reject box** – DO NOT USE

Purchase Order: 20150415\_PO2

☒ Create Order Confirmation ☐ Create Ship Notice ☐ Create Invoice

Confirm Entire Order **1** Update Line Items Order History

Reject Entire Order

From:  
**Sandbox Buyer - Test**  
Radlicka  
15000 Praha  
Czech Republic

Confirming PO

1 Update Item Status 2 Review Confirmation

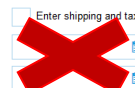
Order Confirmation Header


Confirmation #:

Associated Purchase Order #: 20150415\_PO2  
Customer: Acba, Inc. - TEST  
Supplier Reference:

SHIPPING AND TAX INFORMATION

Enter shipping and tax information at the line item level.

Est. Shipping Date:  

Est. Delivery Date:  



Line Items

Line #	Part # / Description	Qty (Unit)	Need By	Unit Price	Subtotal
1	GOODS_01	10 (EA)	18 Nov 2015	4.50 EUR	45.00 EUR

Copy Paper White, A3, 80gsm (ream 500 sheets)

CURRENT ORDER STATUS

☒ 10 Unconfirmed

Confirm:  Backorder:  Reject:  Details ⓘ

# Create Order Confirmation: Update Line Items with Multiple Delivery Dates

If you need to confirm a line with a split shipment (partial QTY will ship on one date and the balance on another)

1. Choose Update Line Items.
2. Fill in your confirmation number.
3. Scroll past the Shipping and Tax Information down to view the line items.
4. Enter the first QTY you plan to ship
5. Click on Details
6. Enter your estimated delivery date (this is the date the parts will arrive to Baker Hughes dock.
7. Enter a comment about the split shipment and click OK.

Note: no backorder or reject quantity is allowed.

The screenshot shows the SAP Order Confirmation interface for a line item. The line item is 20, with a description of 'TA PIN, 1/2IN DIA, 4IN STK, W/O HOLE'. The current order status is '10,000 Unconfirmed'. The estimated delivery date is '29 Jul 2018'. The unit price is '\$89.00 USD'. The price unit quantity is '1'. The unit conversion is '1'. The price unit is 'EA'. The supplier part is 'Not Available'. The auxiliary part ID, manufacturer part ID, manufacturer name, and supplier batch ID are all empty. The confirmation number is '6'. The backorder and reject quantities are empty. The details button is highlighted. The comments field is empty.

20 Not Available 01-2109 10,000 (EA) 29 Jul 2018  
Description: TA PIN, 1/2IN DIA, 4IN STK, W/O HOLE  
Schedule Lines  
Current Order Status  
10,000 Unconfirmed  
Confirm: 6 Backorder: Reject: Details  
Est. Delivery Date: 29 Jul 2018  
Unit Price: \$89.00 USD  
Price Unit Quantity: 1  
Unit Conversion: 1  
Price Unit: EA  
Supplier Part: Not Available  
Auxiliary Part ID:  
Manufacturer Part ID:  
Manufacturer Name:  
Supplier Batch ID:  
Comments:

The screenshot shows the SAP Purchase Order header for Purchase Order 20150415\_PO2. The 'Create Order Confirmation' button is highlighted. The 'From' field shows 'Sandbox Buyer - Test', 'Radlicka', '15000 Praha', and 'Czech Republic'.

Purchase Order: 20150415\_PO2  
Create Order Confirmation Create Ship Notice Create Invoice  
Confirm Entire Order Update Line Items Reject Entire Order  
From: Sandbox Buyer - Test  
Radlicka  
15000 Praha  
Czech Republic

The screenshot shows the SAP Confirming PO interface. The 'Update Item Status' button is highlighted. The 'Order Confirmation Header' section shows the confirmation number, associated purchase order, customer, and supplier reference. The 'Shipping and Tax Information' section shows the shipping date and delivery date. A red 'X' is placed over the shipping and tax information fields.

Confirming PO  
Update Item Status Order Confirmation Header  
Confirmation #: 1  
Associated Purchase Order #: 20150415\_PO2  
Customer: Aniba, Inc. - TEST  
Supplier Reference:  
SHIPPING AND TAX INFORMATION  
Est. Shipping Date:  
Est. Delivery Date:

# Create Order Confirmation: Update Line Items with Multiple Delivery Dates

8. You will be taken back to the order confirmation screen where you will see the first quantity you confirmed and the delivery date. You will see any remaining quantity on the line as unconfirmed.
9. **Repeat** steps 4-7 for any additional quantities shipping
10. **Click Next** to review order confirmation
11. **Click Submit** to send your confirmation to Baker Hughes

**Note: no backorder or reject quantity is allowed.**

20 Not Available 01-2109 10.000 (EA) 29 Jul 2018  
Description: TA PIN, 1/2IN DIA, 4IN STK, W/O HOLE

► Schedule Lines

Current Order Status

8 ☐ 6 Confirmed As Is (Estimated Delivery Date: 29 Jul 2018 )  
☒ 4,000 Unconfirmed

Confirm:  Backorder:  Reject:  [Details](#) ⓘ

20 Not Available 01-2109 10.000 (EA) 29 Jul 2018  
Description: TA PIN, 1/2IN DIA, 4IN STK, W/O HOLE

► Schedule Lines

Current Order Status

9 ☐ 6 Confirmed As Is (Estimated Delivery Date: 29 Jul 2018 )  
☒ 4 Confirmed With New Date (Comments: partial delivering 7/29, balance delivering 8/6 ; Estimated Delivery Date: 6 Aug 2018 )



# Confirm Order: Update Line Items - Price or Date Change

1. **Choose update line items.**
2. **Enter** the quantity in the Confirm data entry field.
3. **Click** Details to enter the details regarding the price or date change.
4. **Enter** your estimated delivery date. This is the date goods will arrive to Baker Hughes
5. **Note** the new price in the Unit Price field
6. **Enter** a Comment regarding the price change.
7. **Update** the Description as needed and click OK when done.

**Note:** no backorder or reject quantity is allowed.

Line #	Part # / Description	Qty (Unit)	Need By	Unit Price	Subtotal
1	GOODS_01 Copy Paper White, A3, 80gsm (ream 500 sheets)	10 (EA)	18 Nov 2015	4.50 EUR	45.00 EUR

CURRENT ORDER STATUS

☒ 10 Unconfirmed

Confirm:  **2** Backorder:  Reject:  **3** [Details](#)

Item	Part # / Description	Qty	Unit	Need By
1	GOODS_01 Copy Paper White, A3, 80gsm (ream 500 sheets)	10	EA	18 Nov 2015

New Order Status: **1 Confirmed**

Est. Shipping Date:

Est. Delivery Date:  **4**

**5** Unit Price:

Price Unit Quantity: \*

Unit Conversion: \*

Price Unit: \*

Supplier Part:

Comments:  **6**

# Confirm Order: Update Line Items – Price or Date Change

8. **Continue** to update the status for each line item on the purchase order. Once finished, click Next to proceed to the review page.
9. **Review** the order confirmation and **ensure that you see Current order status reflecting the changes you submitted.** Click **Submit.** Your order confirmation is sent to Baker Hughes.
10. **A copy** of your order confirmation can be found under Related Documents.
11. **The Order Status** will display as Partially Confirmed if items were not fully confirmed.
  - **Generate** another order confirmation to set them to confirm if needed.
  - **Click Done** to return to the Inbox.

**Line Items**

Line #	Part #	Customer Part #	Revision Level	Qty (Unit)	Need By	Unit Price	Subtotal						
10	Not Available	972200004-779-0000		10.000 (GLL)	27 Feb 2018	\$66.00 USD	\$660.00 USD						
Description: HYDRAULIC FLUID LUBRICANT MOBIL DTE 24													
<b>Schedule Lines</b> Current Order Status: <input checked="" type="radio"/> 10 Confirmed With Changes (Comments: Change price ; Estimated Delivery Date: 7 Mar 2018 ; Confirmed Unit Price: \$88.00 USD)													
Confirm: <input type="text"/> Reject All <input type="button" value="ⓘ"/> <input type="button" value="Confirm Based on Schedule Lines"/>													
<b>Attachments:</b> <table border="1"> <thead> <tr> <th>Name</th> </tr> </thead> <tbody> <tr> <td colspan="1">No file selected.</td> </tr> </tbody> </table> <input type="button" value="Browse..."/> <input type="button" value="Add Attachment"/>								Name	No file selected.				
Name													
No file selected.													
The total size of all attachments cannot exceed 100MB													
20	Not Available	972200004-779-0000		10.000 (GLL)	27 Feb 2018	\$88.00 USD	\$880.00 USD						
Description: HYDRAULIC FLUID LUBRICANT MOBIL DTE 24													
<b>Schedule Lines</b> Current Order Status: <input checked="" type="radio"/> 10 Confirmed With New Date (Estimated Delivery Date: 8 Mar 2018)													
Confirm: <input type="text"/> Backorder: <input type="text"/> Reject All <input type="button" value="ⓘ"/> <input type="button" value="Confirm Based on Schedule Lines"/>													
<b>Attachments:</b> <table border="1"> <thead> <tr> <th>Name</th> <th>Size (bytes)</th> <th>Content Type</th> </tr> </thead> <tbody> <tr> <td colspan="3">No items</td> </tr> </tbody> </table> <input type="button" value="Browse..."/> <input type="button" value="Add Attachment"/>								Name	Size (bytes)	Content Type	No items		
Name	Size (bytes)	Content Type											
No items													
The total size of all attachments cannot exceed 100MB													
<input type="button" value="Confirm All"/>													
<input checked="" type="checkbox"/> Create Order Confirmation <input type="button" value="Create"/>													
<input type="button" value="Order Detail"/> <input type="button" value="Order History"/>													
From:													
<input type="button" value="Done"/>													
<input type="button" value="Exit"/> <input type="button" value="Next"/>													

**Purchase Order (Partially Confirmed)**  
20150415\_PO2  
Amount: 295.00 EUR

# Confirm Order: Update Line Items - Price Change – Baker Hughes Process

1. When a price change is submitted via Order Confirmation the PO will change to confirmed
2. Do not ship an order with price or delivery date change until a change order is received or a Baker Hughes buyer reaches out directly.

**Note:** Once Baker Hughes buyer starts to process your price change request, the order status will change to “Cancelled”

Ariba Supply Chain Collaboration

HOME INBOX OUTBOX QUALITY PLANNING CATALOGS REPORTS UPLOAD/DOWNLOAD

Company Settings Thirteen Supplier Feedback Help

Orders and Releases Extended Collaboration Time & Expense Sheets Transport Requests Early Payments Scheduled Payments More

Orders and Releases

Orders and Releases Items to Confirm Items to Ship Return Items

Search Filters

Orders and Releases (100+)

Type	Order Number	Customer	Inquiries	Ship To Address	Ordering Address	Amount	Date	Order Status	Settlement	Amount Invoiced	Revision	Actions
Order	505006756	GE Oil and Gas Operations, LLC - TEST		Dresser, LLC - Jacksonville United States	DRESSER PRODUITS INDUSTRIELS SAS CONSEIL SUR NOREAU France	\$222.20 USD	26 Feb 2018	Confirmed	Invoice	\$0.00 USD	Original	Actions
Order	505006078	GE Oil and Gas Operations, LLC - TEST		Dresser, LLC - Jacksonville United States	DRESSER PRODUITS INDUSTRIELS SAS CONSEIL SUR NOREAU France	200.00 EUR	23 Feb 2018	Invoiced	Invoice	200.00 EUR	Original	Actions
Order	505015963	GE Oil and Gas Operations, LLC - TEST		Dresser, LLC - Jacksonville United States	TEST TAX JURISDICTION CODE ROSHOLT, WI United States	\$11,000.00 USD	22 Feb 2018	Changed	Invoice	\$0.00 USD	Cancelled	Actions
Order	505017091	GE Oil and Gas Operations, LLC - TEST		Dresser, LLC - Jacksonville United States	TEST TAX JURISDICTION CODE ROSHOLT, WI United States	\$2,500.00 USD	22 Feb 2018	New	Invoice	\$0.00 USD	Original	Actions
Order	505017084	GE Oil and Gas Operations, LLC - TEST		Dresser, LLC - Jacksonville United States	TEST TAX JURISDICTION CODE ROSHOLT, WI United States	\$2,500.00 USD	22 Feb 2018	New	Invoice	\$0.00 USD	Original	Actions
Order	505017083	GE Oil and Gas Operations, LLC - TEST		Dresser, LLC - Jacksonville United States	TEST TAX JURISDICTION CODE ROSHOLT, WI United States	\$2,500.00 USD	21 Feb 2018	New	Invoice	\$0.00 USD	Original	Actions
Order	505017082	GE Oil and Gas Operations, LLC - TEST		Dresser, LLC - Jacksonville United States	TEST TAX JURISDICTION CODE ROSHOLT, WI United States	\$2,500.00 USD	21 Feb 2018	New	Invoice	\$0.00 USD	Original	Actions

The total size of all attachments cannot exceed 100MB

Line Items

Line #	Part #	Customer Part #	Revision Level	Qty (Unit)	Need By	Unit Price
10	Not Available	103-109-01		25 000 (EA)	12 Jun 2018	320.00 EUR

Description: 3IN SP 300# FLANGED BODY

Schedule Lines

Current Order Status

25 000 Unconf

Confirm: Backorder: Details

Reject All

Confirm Based on Schedule Lines

Attachments

Name	Size (bytes)	Content Type
No items		



## 3. Forecast Collaboration

This section is only applicable for customers & supplier with Collaborative Supply Chain (CSC)

# Forecast

## View Forecast

- Dedicated menu to view forecast
- Each row represents a forecast value for a product location
- The Search Filters provides type ahead capability
- Forecast can be displayed in day, week, month and year format.

Forecast is not a commitment.

Forecast

Search Filters

Customer: ComputerBox

Customer Planner Code:

Customer Part #:

Supplier Part #:

Customer Location:

Display Forecast By: ☒ Day ☐ Week ☐ Month ☐ Year

From: 03/10/2016

Search Reset

ComputerBox Forecast

Customer Part #	Customer Location	Lead Time	Inventory	Unit	Last Modified	Actions	Forecast	Change	Committed	Difference	Forecast	Change	Committed	Difference
BPART-123	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	0	-100	50	0	-50		
BPART-123-0	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	0	-100	50	0	-50		
BPART-123-1	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-10	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-11	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-12	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-13	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-14	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-15	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-16	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-17	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-18	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-19	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-2	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			
BPART-123-3	0001	7	EA	10 Nov 2014 10:00:00 PM		0	0	100	50	0	-50			

Download CSV Upload

Page 1

Lead Time Shortage Surplus

# Forecast Collaboration

## Forecast UI

Customer Part # ↓	Customer Location	Lead Time	Inventory	Unit	Last Modified	Actions	16 Mar 2016				17 Mar 2016				18 Mar 2016			
							Forecast	Change	Committed	Difference	Forecast	Change	Committed	Difference	Forecast	Change	Committed	Difference
PROC-IM-RF-7022	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351	301	-50	264	264		-264	440	440		-440
PROC-IM-RF-7021	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351	351	0	264	264	500	236	440	440	600	160
PROC-IM-RF-7020	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351		-351	264	264		-264	440	440		-440
PROC-IM-RF-7019	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351	500	149	264	264	264	0	440	440	440	0
PROC-IM-RF-7018	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351		-351	264	264		-264	440	440		-440
PROC-IM-RF-7017	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351	351	0	264	264	264	0	440	440	440	0
PROC-IM-RF-7016	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351	100	-251	264	264	100	-164	440	440	440	0
PROC-IM-RF-7015	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351		-351	264	264		-264	440	440		-440
PROC-IM-RF-7014	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351	351	0	264	264	264	0	440	440	440	0
PROC-IM-RF-7013	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351	500	149	264	264	0	-264	440	440	0	-440
PROC-IM-RF-7012	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351		-351	264	264		-264	440	440		-440
PROC-IM-RF-7011	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351	500	149	264	264	500	236	440	440	500	60
PROC-IM-RF-7010	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351		-351	264	264		-264	440	440		-440
PROC-IM-RF-7009	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351		-351	264	264		-264	440	440		-440
PROC-IM-RF-7008	0001	10	EA	12 Mar 2016 5:04:36 PM	✎ 🔍 📄		351	351		-351	264	264		-264	440	440		-440

Lead Time Shortage Surplus

**Forecast** – The quantity that was forecasted by the buyer

**Change** – The quantity of Forecast that was changed between the last 2 versions of the forecast data from the Buyer

**Committed** – the quantity committed by the supplier

**Ordered** – The total aggregated quantity of the Firm Orders(PO or SAR)

**Difference** – The difference between the forecast and the committed quantities

Color Coding for easy processing of data in the UI

**Lead time** – Color coded in blue indicates all time buckets that fall within the lead time of the product

**Surplus** – Color Coded in Green indicate the surplus difference between Committed and Forecast quantity

**Shortage** – Color Coded in Black to indicate the negative difference between Committed and Forecast quantity



# Forecast Collaboration UI Personalization

## Order Forecast Columns

- ☒ Customer Part #
- ☒ Supplier #
- ☒ Customer Location
- ☒ Lead Time
- ☒ Inventory
- ☒ Unit
- ☒ Last Modified
- ☐ Actions
- ☒ Change
- ☐ Committed
- ☒ Availability
- ☐ Difference
- ☒ Ordered
- ☐ Show All Forecast Columns

















Clicking this button will open a Popup screen for you to select the columns you'd like to see.

It is recommended that **Forecast Visibility Only Suppliers** configure the UI to hide the following columns as there is currently flag to control this

- Actions, Committed and Difference

## Forecast

Search Filters

SAP AG Forecast							11 Mar 2016												12 Mar 2016												13 Mar 2016											
Customer Part #	Supplier Part #	Customer Location	Lead Time	Unit	Last Modified	Actions	Forecast	Change	Committed	Availability	Difference	Ordered	Forecast	Change	Committed	Availability	Difference	Ordered	Forecast	Change	Committed	Availability	Difference	Ordered	Forecast	Change	Committed	Availability	Difference	Ordered												
C1001	S-C1001	0001	21	EA	5 Feb 2016 6:04:03 AM	 																																				
C1002	S-C1002	0001	21	EA	5 Feb 2016 6:04:46 AM	 																																				
C1003	S-C1003	0001	21	EA	5 Feb 2016 6:04:46 AM	 																																				
C1004	S-C1004	0001	21	EA	5 Feb 2016 6:20:31 AM	 																																				
II-14415	II-14419	0001	21	PCE	5 Feb 2016 6:21:48 AM	 	0	-300																																		
II-14417	II-14417-VENDOR	0001	35	PCE	3 Feb 2016 2:02:02 AM	 																																				
II-14419	II-14419	0001	27	EA	9 Feb 2016 5:39:09 AM	 						27																														

Download CSV

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Download CSV

Lead Time Shortage Surplus



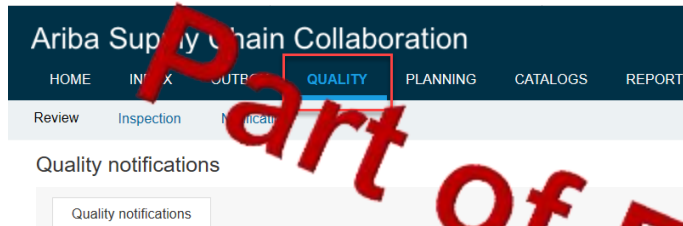
# 4. Supplier Deviation Report - SDR

This section is only applicable for customers & supplier  
with Collaborative Supply Chain (CSC)

# Supplier Deviation Report - SDR

Use Ariba's Quality Notification to submit an SDR

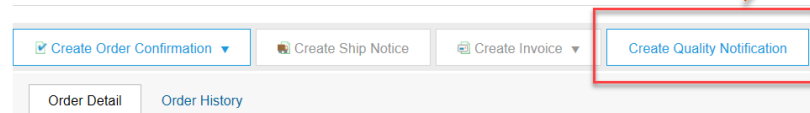
- To search for SDRs – click on the Quality Tab



The screenshot shows the Ariba Supply Chain Collaboration interface. The 'QUALITY' tab is highlighted in the top navigation bar. Below the navigation bar, there are tabs for 'Review', 'Inspection', and 'Notification'. The 'Quality notifications' section is visible, showing a search bar and a list of notifications.

- To Create an SDR – Open PO and select *Create Quality Notification*

Purchase Order: 9000013459



The screenshot shows the 'Create Quality Notification' button highlighted in a red box. The button is located in the 'Create' section of the interface, which also includes buttons for 'Create Order Confirmation', 'Create Ship Notice', and 'Create Invoice'.

From:  
Dresser, LLC - Jacksonville  
12070 Marmont Road

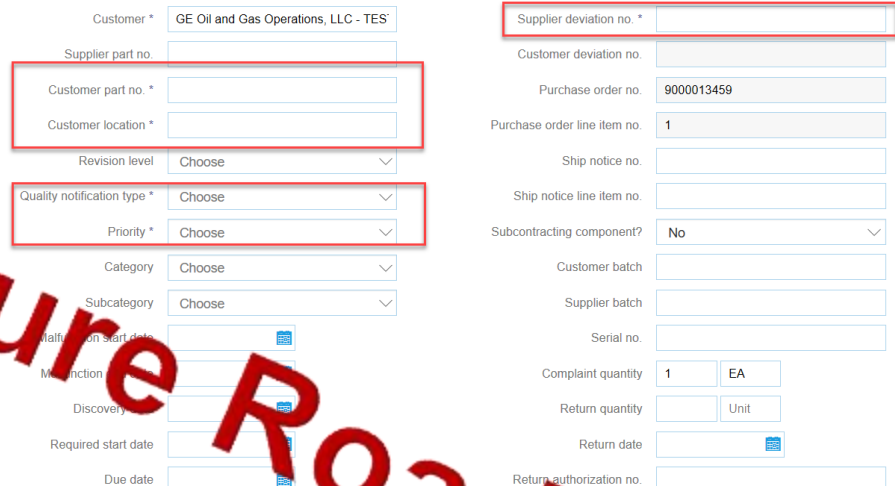
- Company will auto fill. Fill in required fields.

## Ariba Supply Chain Collaboration

New quality notification

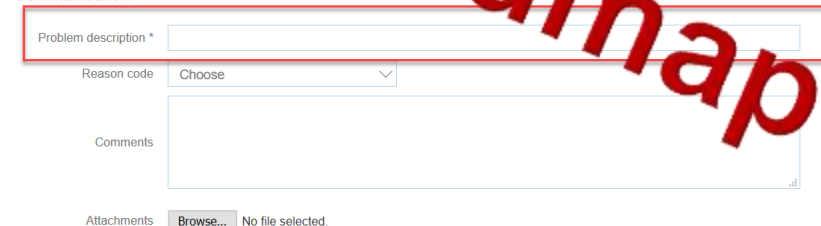
\* Indicates required field

### Details



The screenshot shows the 'New quality notification' form. The form is divided into two main sections: 'Details' and 'Communication'. The 'Details' section contains fields for Customer, Supplier, Customer part, Customer location, Revision level, Quality notification type, Priority, Category, Subcategory, Halfway start date, Main function, Discovery, Required start date, Due date, Supplier deviation no., Customer deviation no., Purchase order no., Purchase order line item no., Ship notice no., Ship notice line item no., Subcontracting component?, Customer batch, Supplier batch, Serial no., Complaint quantity, Return quantity, Return date, and Return authorization no. The 'Communication' section contains fields for Problem description, Reason code, Comments, and Attachments. The 'Supplier deviation no.' field is highlighted in a red box.

### Communication



The screenshot shows the 'Communication' section of the form. It contains fields for Problem description, Reason code, Comments, and Attachments. The 'Problem description' field is highlighted in a red box.

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