Dear Valued
Supplier,

We are pleased to announce a new initiative, **SourcePoint**, to streamline our procurement and accounts payable processes. Pennsylvania's State System of Higher Education (PASSHE) is partnering with **SAP Ariba**® to fulfill our vision of moving away from paper and manually transmitted documents to make it easier for suppliers to do business with PASSHE. Since 1996, Ariba has been transforming the global procurement landscape for businesses of all sizes, and we are excited to provide you with this opportunity.

SourcePoint Supplier Benefits

Real-time PO Delivery   **Online Catalogs**   **Invoice Automation**   **New Business Opportunities**

Additional Information for Suppliers

What does this mean for you?

One of the reasons we selected SAP Ariba was that it will create many benefits for our suppliers such as real-time PO delivery, use of online catalogs, invoice automation, and potential new business opportunities on the Ariba Network. All POs and invoices will be transmitted using this platform, so you will need to participate on the Ariba Network to do business with PASSHE.

When will this take effect?

In the coming weeks, Ariba will send you important communications and instructions for joining the Ariba Network. This includes establishing a trading relationship with PASSHE on the Ariba Network and properly configuring your Ariba Network account. We appreciate your prompt action on all communications and requests regarding this initiative. We are targeting a cutover date from your existing AP processes on **January 29th, 2021**.

	Is there a cost associated with this initiative?	Based on the volume of transactions you have on the Ariba Network across all customer relationships, you will have the opportunity to upgrade to an Enterprise account with additional benefits (fee required). Any potential fees may be offset by the many benefits of the Ariba Network mentioned above. However, suppliers new to the Ariba Network generally start transacting on the Ariba Network for free with a Standard account. To learn more, please visit **SAP Ariba Subscriptions and Pricing.**
	How can you learn more about the partnership between PASSHE and SAP Ariba?	You can learn more about SAP Ariba and the specific details about this initiative by registering for a web-based **Supplier Summit**. Attendance is highly encouraged, as you will have the opportunity to participate in a live Q&A with experts from both SAP Ariba and PASSHE.

Summit Title	Date	Time	Registration
PASSHE Supplier Summit	**Thursday, September 10th, 2020**	**10:00am- 11:00am Eastern**	**Register**

Thank you for your continued partnership. We believe this enhanced technology will strengthen our business relationship and allow for more robust collaboration and purchasing capabilities.

If you are not the correct recipient or have questions, please contact the **PASSHE Supplier Enablement Team** at supplierhelp@passhe.edu.

Kind Regards,
PASSHE Supplier Enablement Team