

Join Ulta Beauty on the Ariba Network

Dear Valued Supplier,

We at Ulta Beauty have chosen the Ariba Network as our procurement platform, allowing us to implement some exciting changes to how we exchange purchase orders and invoices with our suppliers. Since you have been identified as a supplier that is strategic to our business, we would like you to join us on this journey.

To start, we would like you to attend a short web-based briefing with Ariba known as a “Supplier Summit” that will cover the following information:

- Why this change is important to our business
- How your company can benefit from using the Ariba Network
- Any potential fees associated with transacting on the Ariba Network
- Next Steps

Secondly, we would like you to take this brief survey to ensure we have the correct contact information for your company.

<https://app.smartsheet.com/b/form/2a3a61234ee14019af40f4fd9593db0c>

How to Register

- Click on “Register” below for the day/time you prefer to attend.
- Shortly thereafter, you will receive a confirmation e-mail with instructions for joining the meeting.
- This presentation will contain information that may be important to your Accounts Receivable department. *Please feel free to invite your Accounts Receivable representative(s) and/or other members of your organization.*

Summit Title	Date	Time	Registration
Ulta Beauty Supplier Summit	Tuesday, April 19, 2022	11:00 AM – 12:00 PM EDT	Register Here
Ulta Beauty Supplier Summit	Thursday, April 21, 2022	11:00 AM – 12:00 PM EDT	Register Here

We look forward to helping you along this journey, and we thank you in advance of your support of this beneficial change.

Sincerely yours,
Laura Barry, CPSM
Sr. Manager, Procurement
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