QRG – EXTERNAL MANUFACTURING VISIBILITY

Honeywell

In this Quick Reference Guide: **WE EXPLORE EXTERNAL MANUFACTURING VISIBILITY**

INTRODUCTION
- External Manufacturing Visibility feature provides Suppliers the capability to use Excel templates for uploading and downloading of planning items in Ariba/SAP Business Network user interface
- This feature makes manufacturing visibility data available to both buyers and suppliers in the Ariba/SAP Business Network user interface

UPDATING INFO VIA EXCEL UPLOAD
1. In the Home page at right most end, click on the icon, a pop window will appear.
2. Select **Upload/Download** option.
3. Click on **Uploads**, uploaded files will appear, scroll down to bottom.
4. Click on **upload** option, Upload file window will open.
5. Select **"Manufacturing Planning Visibility : Inventory"** in the Type option.
6. Give a name to the file.
7. Click on "**Choose File**" option and select prefilled excel template from your local drive.
8. Click on **Upload.**
9. A screen with all the uploads will start appearing, see the **status** (failed/processing/completed) of your uploaded file name.
10. If you want to recheck the data, you can download the uploaded file.
11. In case the file status is appearing failed, download the **log** to see the errors, correct the errors and try reuploading again.

Note:
- Excel templates under Manufacturing Visibility are available under download templates option.
- Once the Supplier has uploaded the data via excel template, the Buyer can see the status of the material in Planning Collaboration.

CREATE A JOB
You can use the Excel download/upload feature to enter planned data in Manufacturing Visibility

From the Home page:
1. Click **"…"** button and select **Upload/Download** from the drop down.
2. In the Jobs sub-tab click Create.
3. In the pop-up select job-type **Manufacturing Visibility**.
4. Fulfill search criteria and all mandatory fields and click **Save**.
5. Once the job has been created, select it and click **Run**.
6. You will be transferred to the **Downloads** sub-tab.
7. If report status is **Queued**, click **Refresh Status** in the bottom of the screen, until the status is changed to **Completed**.
8. Once the status is Completed, the file can be opened/downloaded by clicking the **download** symbol.
9. Open the downloaded excel report, edit the data and upload it as shown in previous slide

Note:
- You can adjust the job, e.g., change search filters by clicking the **Edit** button.
- Search criteria depend on the master data transmitted by Honeywell and may or may not be available.
- Step 7 must be manually initiated each time the job is to be run: it is not possible to set this up as an automatically executed periodic job.